

EMPOWERED



MARTIAL ARTS STUDIO

LIGHTNING TIKES PROGRAM

2019 Policies

Please sign, print name and date document below acknowledging that you have read and agree to the 2019 policies of Empowered Martial Arts Studio /Lightning Tikes Program:

- **COURSE LENGTH:** Student will receive a 45 minute lesson weekly, January through December, following the 2019 calendar below.*
- **REGISTRATION:** Start-up registration is a one-time fee of \$45. This fee is non-refundable and includes black traditional martial arts uniform, and white belt.
- **TUITION:** Tuition is \$50 monthly (regardless of the number of lessons each month). There are some holiday months where there will be fewer lessons. Additionally, there are several 5 week months where there will be “bonus” lessons. Tuition is due by the 7th of each month. Payments made after the 7th will incur a late fee of \$10. Students who have not paid by the 15th of the month may be dropped from the course until tuition is paid up to date. Tuition is subject to change with 30 days notice. Tuition is non-refundable and will not be pro-rated if dropped after the 15th of the month.
 - Additional children in the immediate family receive a 20% discount on tuition. Monthly tuition is reduced to \$40 for each additional child in your immediate family.
 - Tuition may be pro-rated if starting after the first of the month.
- **RETURNED CHECKS:** Returned check fee is \$25 plus late fee of \$10, with payment in cash.
- **MAKE-UP CLASSES:** There are *no* make-up lessons due to *student absenteeism*. Tuition will not be reduced due to missed lessons.
 - We will, however, provide make-up lessons for any lessons that the Empowered Martial Arts faculty misses for personal/illness reasons. We will contact the daycare provider staff and you (via email) to give notice of the make-up day. Make-up lessons will be provided during the regular work week. If the student misses this make-up, we will not be able to accommodate an individual/group make-up.
- **DROPPED CLASS:** A 14-day written notice prior to the first lesson of the month *is required* to terminate lessons anytime of the year including after graduations and summer months. If the student

terminates or ‘drops out’ for a period of time without a 14-day written notice, an additional registration fee of \$25 will be required if the student would like to continue lessons at a later date.

- **GRADUATION EVENTS:** A graduation ceremony will be held at the end of each semester (May, August & December). These graduations will usually be held during the students regular class time (dates/times TBD) so parents can come and see their child’s progress. It is also important for your child to “show-off” their new skills to their family and friends. Bring your camera!
- **GRADUATION POLICY:** The celebration ceremony includes goodies, a new belt and level advancement certificate for your child. The month of graduation will consist of fewer classes. The graduation fee is included in the full month’s regular tuition. Tuition will not be prorated for children that are graduating.
 - If your child just joined the program, then they will participate in graduation but will not receive a new belt or level advancement certificate.
- **VACATIONS (PRO-RATED TUITION):** We can pro-rate tuition for vacations *upon request before the vacation takes place provided that we receive 14 days (2 weeks) notice*. Each student has a maximum of two weeks that we can pro-rate tuition. The specific weeks must be designated in writing (email or letter) 14 days prior to paying tuition for the month in which the specified vacation takes place.

* **2019 Calendar -No Classes Held:** Spring Break Week (3/18 -3/22),May End of School Break(5/27-6/2) Independence Day Break (7/01-7/05), August Start of School Break (8/19 - 8/30), Labor Day (9/03) Thanksgiving Break (11/18– 11/22), and Winter Holiday (12/23– 1/3).

Sign Name

Child’s Name

Print Name

Date

Please return this signed/dated document to the front desk of the childcare facility along with the Registration Form, Insurance Waiver and Media Release Form. Keep in mind that **your child will not be allowed to begin classes without a completed waiver form** *whether their tuition is paid currently or in advance*. Copies of any of the above mentioned forms can be emailed to you or they are available on the website under the Lightning Tikes Tab.